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Submission of Manuscripts

- Text, title page and abstract should be sent as an unencoded **e-mail attachment** in a **single PDF** or Word file to kyklos-wwz@unibas.ch; figures and tables should be embedded in the main file.
- The submission of a PDF file is sufficient for review purposes. A Word or .rtf version of the article is only essential for production of an accepted paper.
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- **Language:** English
- **Length:** 15–20 pages ideal length (1½ line spacing, excluding references), maximum 35 pages (approx. 18,000 words).
- **Authors' name(s)** to be indicated below the paper title, with an * for a footnote giving title(s), full affiliation(s), and full address(es), including e-mail addresses.
- **A summary (abstract)** in English, of 200 words at most
- **Figures** should be embedded in the text and be of high quality.
- **Alphabetical list of references** (bibliography) at the end with full details following APA style.
- **Citation in the text:** Downs (1987, p. 123) states '.....' (single marks for quotations).

Formatting Suggestions

- **Footnote** numbers should follow on throughout the manuscript. Footnotes should be indicated with a superscripted Arabic number: abc¹ and enumerated thus: 1. xxx.
- **Headings:** Main headings and subheadings should be clearly numbered and distinguishable from each other (e.g. 1. Main Heading; 1.1. Subheading 1; 1.2. Subheading 2).
- **Expressions foreign to the language** of the article should be in *italics*.
- **Equations** to be numbered on the right-hand side, near the margin, (1), (2), etc.
- Please use as few abbreviations as possible.
- Carefully check all citations.

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- A submission to *Kyklos* implies that materials described in the manuscript, including all relevant raw data and codes, will be made available to any researcher for research and replication purposes, without breaching participant confidentiality.
- *Kyklos* expects the authors of accepted papers to make the data and the main replication files publicly available. Authors are expected to provide a short data availability statement in their manuscript (see <https://authorservices.wiley.com/author-resources/Journal-Authors/open-access/data-sharing-citation/data-sharing-policy.html#standardtemplates> for template statements). If for some reason you cannot provide data and replication files, please provide an explanation in the data availability statement why the data cannot be made available.

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